

# NOTICE OF TWENTY-THIRD ANNUAL GENERAL MEETING



**NOTICE IS HEREBY GIVEN THAT** the Twenty-Third Annual General Meeting of the Company will be conducted entirely through live streaming from the broadcast venue at Supermax Boardroom, Lot 38, Putra Industrial Park, Bukit Rahman Putra, 40160 Sungai Buloh, Selangor Darul Ehsan on Wednesday, 2 December 2020 at 10.00 a.m., for the following purposes: -

## **ORDINARY BUSINESS**

1. To receive the Audited Financial Statements for the financial year ended 30 June 2020 together with the Reports of Directors and Auditors thereon. **[Please refer to Explanatory Note 2]**
2. To approve payment of the final dividend via share dividend distribution on the basis of one (1) treasury share for every forty-five (45) existing ordinary shares held in the Company in respect of the financial year ended 30 June 2020. **(Resolution 1)**
3. To approve payment of Directors' Fees of up to RM882,000.00 for the financial year ending 30 June 2021. **(Resolution 2)**
4. To approve the payment of Directors' benefits of up to RM40,000 for the period from 3 December 2020 until the next Annual General Meeting of the Company. **(Resolution 3)**
5. To re-elect the following Directors who retire pursuant to Clause 76 of the Company's Constitution: -
  - i) Cecile Jaclyn Thai **(Resolution 4)**
  - ii) Albert Saychuan Cheok **(Resolution 5)**
6. To re-appoint Messrs RSM Malaysia as Auditors of the Company and to authorised the Directors to fix their remuneration. **(Resolution 6)**

## **SPECIAL BUSINESS**

To consider and if thought fit, to pass the following resolutions, with or without modifications, as Ordinary Resolutions of the Company: -

7. **ORDINARY RESOLUTION I  
AUTHORITY TO ALLOT AND ISSUE SHARES** **(Resolution 7)**

"THAT subject always to the Companies Act 2016 ("the Act"), the Constitution of the Company, the Main Market Listing Requirements of Bursa Malaysia Securities Berhad ("Bursa Securities") and the approvals of the relevant governmental/regulatory authorities, the Directors be and are hereby empowered, pursuant to Sections 75 and 76 of the Act, to allot shares in the Company from time to time at such price, upon such terms and conditions, and for such purposes as the Directors may in their absolute discretion deem fit provided that the aggregate number of shares issued pursuant to this Resolution does not exceed 10% of the total number of issued shares of the Company for the time being AND THAT the Directors be and are also empowered to obtain the approval from Bursa Securities for the listing of and quotation for the additional shares so issued on the Bursa Securities AND FURTHER THAT such authority shall continue in force until the conclusion of the next Annual General Meeting of the Company."

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8. **ORDINARY RESOLUTION II** **(Resolution 8)**  
**PROPOSED RENEWAL OF AUTHORITY FOR SHARE BUY-BACK**

THAT subject always to the Companies Act 2016 (“the Act”), the Constitution of the Company, the Main Market Listing Requirements of Bursa Malaysia Securities Berhad (“Bursa Securities”) (“Listing Requirements”) and all other applicable laws, guidelines, rules and regulations, the Company be and is hereby authorised, to the fullest extent permitted by law, to purchase such number of issued shares in the Company as may be determined by the Directors of the Company from time to time through Bursa Securities upon such terms and conditions as the Directors may deem fit and expedient in the interest of the Company provided that:

- (i) the aggregate number of issued shares in the Company (“Shares”) purchased (“Purchased Shares”) and/or held as treasury shares pursuant to this ordinary resolution does not exceed ten per centum (10%) of the total number of issued shares of the Company as quoted on Bursa Securities as at point of purchase; and
- (ii) the maximum fund to be allocated by the Company for the purpose of purchasing the shares shall not exceed the aggregate of the retained profits of the Company based on the latest audited financial statements and/or the latest management accounts (where applicable) available at the time of the purchase,

(“Proposed Share Buy-Back”)

AND THAT the authority to facilitate the Proposed Share Buy-Back will commence immediately upon passing of this Ordinary Resolution and will continue to be in force until:

- (i) the conclusion of the next Annual General Meeting of the Company following at which time the authority shall lapse unless by ordinary resolution passed at the meeting, the authority is renewed, either unconditionally or subject to conditions;
- (ii) the expiration of the period within which the next annual general meeting of the Company is required by law to be held; or
- (iii) revoked or varied by ordinary resolution passed by the shareholders of the Company at a general meeting,

whichever occurs first, but shall not prejudice the completion of purchase(s) by the Company of its own Shares before the aforesaid expiry date and, in any event, in accordance with the Listing Requirements and any applicable laws, rules, regulations, orders, guidelines and requirements issued by any relevant authorities.

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AND THAT the Directors of the Company be and are hereby authorised, at their discretion, to deal with the Purchased Shares until all the Purchased Shares have been dealt with by the Directors in the following manner as may be permitted by the Act, Listing Requirements, applicable laws, rules, regulations, guidelines, requirements and/or orders of any relevant authorities for the time being in force:

- (i) To cancel all or part of the Purchased Shares;
- (ii) To retain all or part of the Purchased Shares as treasury shares as defined in Section 127 of the Act;
- (iii) To distribute all or part of the treasury shares as dividends to the shareholders of the Company;
- (iv) To resell all or part of the treasury shares;
- (v) To transfer all or part of the treasury shares for the purposes of or under the employees' share scheme established by the Company and/or its subsidiaries;
- (vi) To transfer all or part of the treasury shares as purchase consideration;
- (vii) To sell, transfer or otherwise use the shares for such other purposes as the Minister may by order prescribe; and/or
- (viii) To deal with the treasury shares in any other manners as allowed by the Act, Listing Requirements, applicable laws, rules, regulations, guidelines, requirements and/or orders of any relevant authorities for the time being in force.

AND THAT the Directors of the Company be and are authorised to take all such steps as are necessary or expedient [including without limitation, the opening and maintaining of central depository account(s) under Securities Industry (Central Depositories) Act, 1991, and the entering into all other agreements, arrangements and guarantee with any party or parties] to implement, finalise and give full effect to the Proposed Share Buy-Back with full powers to assent to any conditions, modifications, variations and/or amendments (if any) as may be imposed by the relevant authorities.”

## 9. **ORDINARY RESOLUTION III CONTINUING IN OFFICE AS INDEPENDENT NON-EXECUTIVE DIRECTORS**

- 9.1 “THAT approval be and is hereby given to Dato’ Ting Heng Peng who has served as an Independent Non-Executive Director of the Company for a cumulative term of more than nine years, to continue to act as an Independent Non-Executive Director of the Company.” **(Resolution 9)**

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- 9.2 “THAT approval be and is hereby given to Dr Rashid Bin Bakar **(Resolution 10)** who has served as an Independent Non-Executive Director of the Company for a cumulative term of more than nine years, to continue to act as an Independent Non-Executive Director of the Company.”
10. To transact any other business of which due notice shall have been given in accordance with the Companies Act, 2016.

## NOTICE OF DIVIDEND ENTITLEMENT AND PAYMENT

NOTICE IS ALSO HEREBY GIVEN THAT subject to the approval of the members at the Twenty-Third Annual General Meeting to be held on 2 December 2020, a final dividend will be paid via share dividend distribution on the basis of one (1) treasury share for every forty-five (45) existing ordinary shares held in the Company in respect of the financial year ended 30 June 2020. The share dividend will be credited into Central Depository Securities (“CDS”) account of shareholders whose name appears in the Record of Depositors on 8 December 2020. Any fraction entitlement arising from the computation of share dividend entitlement will be disregarded.

A depositor shall qualify for entitlement to the dividend only in respect of:-

- (a) Shares transferred into the Depositor’s Securities Account before 4.30 p.m. on 8 December 2020 in respect of transfers; and
- (b) Shares bought on Bursa Malaysia Securities Berhad on a cum entitlement basis according to the Rules of the Bursa Malaysia Securities Berhad.

Subject to the approval of Bursa Malaysia Depository Sdn Bhd (“Bursa Depository”) for the transfer of treasury shares under Share Buy-Back Account via bulk transfer method of debiting and crediting, the treasury shares to be distributed under the share dividend will be credited into the entitled CDS account maintained with Bursa Depository on 5 January 2021.

## BY ORDER OF THE BOARD

### WONG WAI FOONG

SSM PC No.: 202008001472 (MAICSA 7001358)

### JOANNE TOH JOO ANN

SSM PC NO. 202008001119 (LS 0008574)

Secretaries

Kuala Lumpur

Date: 30 October 2020

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## Notes:

### 1. APPOINTMENT OF PROXY

- a) The broadcast venue is **strictly for the purpose of complying with Section 327(2) of the Companies Act 2016**, which requires the Chairperson of the Annual General Meeting (“AGM”) to be present at the main venue of the meeting.

Shareholders/proxies/corporate representatives **WILL NOT BE ALLOWED** to attend this AGM in person at the broadcast venue on the day of the Company’s AGM. Therefore, members are strongly advised to participate and vote remotely at the AGM through live streaming and online remote voting using the Remote Participation and Voting facilities provided by the Company’s Share Registrar, namely Boardroom Share Registrars Sdn Bhd.

**Please read these Notes carefully and follow the Procedures in the Administrative Guide for the AGM in order to participate remotely.**

- b) For the purpose of determining who shall be entitled to attend this AGM, the Company shall be requesting Bursa Malaysia Depository Sdn Bhd to make available to the Company, a Record of Depositors as at 25 November 2020. Only a member whose name appears on this Record of Depositors shall be entitled to attend this AGM or appoint a proxy to attend, speak and vote on his/her/its behalf.
- c) A member entitled to attend, participate, speak and vote at this AGM is entitled to appoint a proxy or attorney or in the case of a corporation, to appoint a duly authorised representative to attend, participate, speak and vote in his place. A proxy may but need not be a member of the Company.
- d) A member of the Company who is entitled to attend and vote at the AGM may appoint not more than two (2) proxies to attend, participate, speak and vote instead of the member at the AGM.
- e) If two (2) proxies are appointed, the entitlement of those proxies to vote on a show of hands shall be in accordance with the listing requirements of the stock exchange.
- f) Where a member of the Company is an authorised nominee as defined in the Central Depositories Act, it may appoint not more than two (2) proxies in respect of each securities account it holds in ordinary shares of the Company standing to the credit of the said securities account.
- g) Where a member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one securities account (“omnibus account”), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds. An exempt authorised nominee refers to an authorised nominee defined under the Securities Industry (Central Depositories) Act 1991 (“Central Depositories Act”) which is exempted from compliance with the provisions of Section 25A(1) of the Central Depositories Act.
- h) Where a member appoints more than one (1) proxy, the proportion of shareholdings to be represented by each proxy must be specified in the instrument appointing the proxies.
- i) The appointment of a proxy may be made in a hard copy form and submit to the Company’s Share Registrar, namely Boardroom Share Registrars Sdn Bhd at **11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan**. In the case of an appointment made via Boardroom Smart Investor Portal, the proxy form must be deposited at <https://boardroomlimited.my>. Please refer to the Administrative Guide for further information on submission via Boardroom Smart Investor Portal. All proxy form submitted must be received by the Company not less than forty-eight (48) hours before the time appointed for holding the AGM or adjourned general meeting at which the person named in the appointment proposes to vote.

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- j) Any authority pursuant to which such an appointment is made by a power of attorney must be deposited at the Company's Share Registrar, namely Boardroom Share Registrars Sdn Bhd at **11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan**, not less than forty-eight (48) hours before the time appointed for holding the AGM or adjourned AGM at which the person named in the appointment proposes to vote. A copy of the power of attorney may be accepted provided that it is certified notarially and/or in accordance with the applicable legal requirements in the relevant jurisdiction in which it is executed.
- k) Please ensure ALL the particulars as required in the proxy form are completed, signed and dated accordingly.
- l) Last date and time for lodging the proxy form is Monday, 30 November 2020 at 10.00 a.m.

## 2. ITEM 1 OF THE AGENDA – ORDINARY BUSINESS

### AUDITED FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 30 JUNE 2020

The Audited Financial Statements is meant for discussion only as an approval from shareholders is not required pursuant to the provision of Section 340(1)(a) of the Companies Act, 2016. Hence, this item on the Agenda is not put forward for voting by shareholders of the Company.

## 3. ITEMS 2 AND 3 OF THE AGENDA – ORDINARY BUSINESS

### PAYMENT OF DIRECTORS' FEE AND BENEFITS

Pursuant to Section 230(1) of the Companies Act, 2016, the fees of the directors and any benefits payable to the directors shall be approved at a general meeting.

The Proposed Resolution 2 is to facilitate the payment of Directors' fees on a current financial year basis, calculated based on the current board size. In the event the Directors' fees proposed are insufficient (due to enlarged Board size), approval will be sought at the next Annual General Meeting for additional fees to meet the shortfall.

The Directors' benefits proposed under Resolution 3 are calculated based on the current Board size and the number of scheduled Board and Committee meetings for the period commencing from the date immediately after this AGM up to the date of the next AGM. In the event the proposed amount is insufficient (due to enlarge Board size or more meetings), approval will be sought at the next AGM for the shortfall.

## 4. ITEM 4 OF THE AGENDA – ORDINARY BUSINESS

### RE-ELECTION OF DIRECTOR

Mr Gong Wooi Teik, who is subject to retire pursuant to Clause 76 of the Company's Constitution has informed the Company that he would not be seeking for re-election and accordingly Mr Gong Wooi Teik will retire at the conclusion of Twenty-Third Annual General Meeting of the Company.

The Nomination Committee and the Board of Directors had conducted the annual assessment on the independence of Mr Albert Saychuan Cheok who is seeking for re-election pursuant to the Constitution of the Company at the forthcoming Twenty-Third Annual General Meeting. The above assessment had been disclosed in the Corporate Governance Overview Statement of the Company's 2020 Annual Report.

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## 5. EXPLANATORY NOTES TO SPECIAL BUSINESS

(A) ITEM 7 OF THE AGENDA  
AUTHORITY TO ALLOT AND ISSUE SHARES

The proposed Resolution 7 is the renewal of the mandate obtained from the members at the last Annual General Meeting (“the previous mandate”). The previous mandate was not utilised and accordingly no proceeds were raised.

The proposed Resolution 7, if passed, would provide flexibility to the Directors to undertake fund raising activities, including but not limited to further placement of shares for the purpose of funding the Company’s current and/or future investment project(s), working capital, repayment of borrowings and/or acquisition(s), by the issuance of shares in the Company to such persons at any time as the Directors may deem fit provided that the aggregate number of shares issued pursuant to the mandate does not exceed 10% of the total number of issued share of the Company for the time being, without having to convene a general meeting. This authority, unless revoked or varied by the Company in a general meeting will expire at the conclusion of the next Annual General Meeting of the Company.

(B) ITEM 8 OF THE AGENDA  
PROPOSED RENEWAL OF AUTHORITY FOR SHARE BUY-BACK

The proposed Resolution 8, if passed, will empower the Company to purchase up to ten per centum (10%) of the issued share capital of the Company through Bursa Malaysia Securities Berhad.

For further information, please refer to the Statement to Shareholders dated 30 October 2020.

(C) ITEM 9 OF THE AGENDA  
CONTINUING IN OFFICE AS INDEPENDENT NON-EXECUTIVE DIRECTORS

Pursuant to the Malaysian Code on Corporate Governance, the Board of Directors has via the Nomination Committee assessed the independence of Dato’ Ting Heng Peng and Dr Rashid Bin Bakar who each has served as an Independent Non-Executive Director of the Company for a cumulative term of more than nine years, and recommended them to continue to act as Independent Non-Executive Directors of the Company based on the following justifications:-

- (i) each of them fulfills the criteria of an Independent Director pursuant to the Main Market Listing Requirements of Bursa Malaysia Securities Berhad;
- (ii) each of them is familiar with the Company’s business operations as he has been with the Company for more than 9 years;
- (iii) each of them has devoted sufficient time and attention to his responsibilities as an Independent Non-Executive Director of the Company; and
- (iv) each of them has exercised due care during his tenure as an Independent Director of the Company and carried out his duty in the interest of the Company and shareholders.

The proposed Resolutions 9 and 10, if passed, will enable Dato’ Ting Heng Peng and Dr Rashid Bin Bakar to continue to act as Independent Non-Executive Directors of the Company.

Pursuant to Practice 4.2 of the Malaysian Code on Corporate Governance, the Company will adopt the two-tier voting process in seeking shareholders’ approval for the proposed Resolutions 9 and 10.

# ADMINISTRATIVE GUIDE FOR TWENTY-THIRD ANNUAL GENERAL MEETING (“AGM”)

Meeting day, date and time	: Wednesday, 2 December 2020, 10.00 a.m.
Meeting platform	: <a href="https://web.lumiagm.com">https://web.lumiagm.com</a>
Registration	: Virtual Meeting via Remote Participation and Electronic Voting (“RPEV”) facilities
Broadcast venue	: Supermax Boardroom, Supermax Corporation Berhad Lot 38, Putra Industrial Park, Bukit Rahman Putra, 40160 Sungai Buloh, Selangor Darul Ehsan
Mode of Communication	: Shareholders may pose questions during live streaming at <a href="https://web.lumiagm.com">https://web.lumiagm.com</a> .

## 1. Virtual Meeting

- 1.1 In view of the Coronavirus (COVID-19) pandemic and with the safety of the Company’s shareholders, employees and Directors being of primary concern, the Board of Directors (“**the Board**”) and Management decided that the AGM of the Company shall be conducted on a fully virtual and entirely via RPEV facilities.
- 1.2 The main and only venue of the AGM is the broadcast venue, which is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 and Clause 52(3) of the Company’s Constitution that requires the Chairman of the Meeting to be present at the main venue of the meeting. **Shareholders/proxies/corporate representatives should not be physically present** nor will they be admitted at the broadcast venue on the day of the AGM.  
  
Shareholders can participate in our full virtual AGM by registering online via the Boardroom Smart Investor Portal at <https://boardroomlimited.my>.
- 1.3 With the RPEV facilities, you may exercise your right as a shareholder of the Company to participate (and pose questions to the Board and Management of the Company) and to vote at the AGM, safely from your home.
- 1.4 Kindly ensure the stability of your internet connectivity throughout the AGM is maintained as quality of the live webcast and online remote voting are dependent on the bandwidth and stability of the internet connection.

## 2. Entitlement to Participate and Vote

Only a depositor whose name appears on the Record of Depositors of Supermax Corporation Berhad as at 25 November 2020 shall be entitled to attend the AGM or appoint a proxy(ies) to participate and vote on his/her behalf by returning the proxy form.



# ADMINISTRATIVE GUIDE FOR TWENTY-THIRD ANNUAL GENERAL MEETING (“AGM”)

## 3. Lodgement of Proxy Form

- 3.1 If you are unable to attend the AGM via RPEV facilities and wish to appoint the Chairman of the AGM as your proxy to vote on your behalf, please deposit your proxy form at the office of the Company’s Poll Administrator, **Boardroom Share Registrars Sdn Bhd (“BoardRoom”)** at **11th Floor, Menara Symphony, No. 5 Jalan Professor Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan** not less than forty-eight (48) hours before the time of holding the AGM, i.e. latest by Monday, 30 November 2020 at 10.00 a.m. Any alteration to the Form of Proxy must be initialled.
- 3.2 Alternatively, the proxy appointment may also be lodged electronically at <https://boardroomlimited.my>, which is free and available to all individual shareholders, not less than forty-eight (48) hours before the time of holding the AGM, i.e. latest by Monday, 30 November 2020 at 10.00 a.m. For further information, kindly refer to the “Electronic Lodgement of Form of Proxy” below.

### **Step 1 Register Online with Boardroom Smart Investor Portal (for first time registration only)**

*(Note: If you have already signed up with Boardroom Smart Investor Portal, you are not required to register again. You may proceed to Step 2 on eProxy Lodgement.)*

- a. Access website <https://boardroomlimited.my>
- b. Click <<**Login**>> and click <<**Register**>> to sign up as a user.
- c. Complete the registration and upload a softcopy of your MyKAD/ Identification Card (front and back) or Passport.
- d. Please enter a valid email address and wait for Boardroom’s email verification.
- e. Your registration will be verified and approved within one (1) business day and an email notification will be provided.

### **Step 2 eProxy Lodgement**

- a. Access website <https://boardroomlimited.my>
  - b. Login with your User ID and Password given above.
  - c. Go to “**E-PROXY LODGEMENT**” and browse the Meeting List for “**SUPERMAX CORPORATION BERHAD TWENTY-THIRD (23rd) VIRTUAL AGM**” and click “**APPLY**”.
  - d. Read the terms & conditions and confirm the Declaration.
  - e. Enter your CDS Account Number and indicate the number of securities.
  - f. Appoint your proxy(ies) or the Chairman of the AGM and enter the required particulars for your proxy(ies).
  - g. Indicate your voting instructions – FOR or AGAINST, otherwise your proxy(ies) will decide your votes.
  - h. Review and confirm your proxy(ies) appointment.
  - i. Click submit.
- 3.3 If you wish to participate in the AGM yourself, please do not submit any proxy form for the AGM. You will not be allowed to participate in the AGM together with a proxy appointed by you.

# ADMINISTRATIVE GUIDE FOR TWENTY-THIRD ANNUAL GENERAL MEETING (“AGM”)

## 4. Revocation of Proxy

If you have submitted your Proxy Form prior to the AGM and subsequently decide to appoint another person or wish to participate in the AGM yourself, please write in to [BSR.Helpdesk@boardroomlimited.com](mailto:BSR.Helpdesk@boardroomlimited.com) to revoke the earlier appointed proxy(ies) at least forty-eight (48) hours before the AGM. On revocation, your proxy(ies) will not be allowed to participate in the AGM. In such event, you should advise your proxy(ies) accordingly.

## 5. Voting Procedures

5.1 The voting will be conducted by poll in accordance with Paragraph 8.29A of Bursa Malaysia Securities Berhad’s Main Market Listing Requirements. The Company has appointed Boardroom as the Poll Administrator to conduct the poll by way of electronic voting (e-Voting) and Malaysian Issuing House Sdn. Bhd. as Scrutineer to verify the poll results.

Members and proxies are required to use one (1) of the following methods to vote remotely:

- (i) Download Lumi AGM App (free of charge) onto your personal voting device prior to the AGM from Apple App Store or Google Play Store; or
- (ii) Launch Lumi AGM by scanning the QR code given to you in the email along with your remote participation User ID and Password; or
- (iii) Access to Lumi AGM via website URL <https://web.lumiagm.com>.

5.2 During the AGM, the Chairman will invite the Poll Administrator to brief on the e-Voting housekeeping rules.

5.3 For the purpose of this AGM, e-Voting can be carried out by using either personal smart mobile phones, tablets, personal computers or laptops.

5.4 The polling will only commence after announcement of poll being opened by the Chairman and until such time when the Chairman announces the closure of poll.

5.5 The Scrutineer will verify the poll result reports upon closing of the poll session by the Chairman. Thereafter, the Chairman will announce and declare whether the resolutions put to vote were successfully carried or not.

## 6. Remote Participation and Electronic Voting (RPEV)

6.1 Please note that all members including (i) individual members; (ii) corporate shareholders; (iii) authorised nominees; and (iv) exempt authorised nominees shall use the RPEV facilities to participate and vote remotely at the AGM.



6.2 If you wish to participate in the AGM, you will be able to view a live webcast of the AGM, ask questions and submit your votes in real time whilst the AGM is in progress.

# ADMINISTRATIVE GUIDE FOR TWENTY-THIRD ANNUAL GENERAL MEETING (“AGM”)

- 6.3 Kindly follow the steps below to request for your login ID and password and usage of the RPEV facilities:

Before the day of the AGM		
Procedure		Action
i.	Register Online with BoardRoom Smart Investor Portal ( <b>for first time registration</b> )	<p><i>Note: If you have already signed up with Boardroom Smart Investor Portal, you are not required to register again. You may proceed to Step (ii)] – Submit request for remote participation.</i></p> <ol style="list-style-type: none"> <li>Access website <a href="https://boardroomlimited.my">https://boardroomlimited.my</a></li> <li>Click &lt;&lt;Login&gt;&gt; and click &lt;&lt;Register&gt;&gt; to sign up as a user.</li> <li>Complete the registration and upload a softcopy of your MyKAD/Identification Card (front and back) or Passport.</li> <li>Please enter a valid email address and wait for Boardroom’s email verification.</li> <li>Your registration will be verified and approved within one (1) business day and an email notification will be provided.</li> </ol>
ii.	Submit request for remote participation (User ID and Password)	<p><i>Note: Registration for remote access will be opened on 30 October 2020. Please note that the closing time to submit your request is not less than forty-eight (48) hours before the time of holding the AGM, i.e. latest by Monday, 30 November 2020 at 10.00 a.m.</i></p> <p><b>Individual Members</b></p> <ol style="list-style-type: none"> <li>Login to <a href="https://boardroomlimited.my">https://boardroomlimited.my</a> using your user ID and password.</li> <li>Select “<b>VIRTUAL MEETING</b>” from main menu and select the correct Corporate Event “<b>SUPERMAX CORPORATION BERHAD TWENTY-THIRD VIRTUAL AGM</b>”.</li> <li>Read and agree to the Terms &amp; Conditions.</li> <li>Enter your CDS Account and thereafter submit your request.</li> </ol> <p><b>Corporate Shareholders</b></p> <ol style="list-style-type: none"> <li>Write in to <a href="mailto:BSR.Helpdesk@boardroomlimited.com">BSR.Helpdesk@boardroomlimited.com</a> by providing the name of Member, CDS Account Number accompanied with the Certificate of Appointment of Corporate Representative or Form of Proxy to submit the request.</li> <li>Please provide a copy of Corporate Representative’s MyKad/Identification Card (front and back) or Passport as well as his/her email address.</li> </ol>

## ADMINISTRATIVE GUIDE FOR TWENTY-THIRD ANNUAL GENERAL MEETING (“AGM”)

		<p><b>Authorised Nominee and Exempt Authorised Nominee</b></p> <p>a. Write in to BSR.Helpdesk@boardroomlimited.com by providing the name of Member, CDS Account Number accompanied with the Form of Proxy to submit the request.</p> <p>b. Please provide a copy of the proxy holder’s MyKad/Identification Card (front and back) or Passport as well as his/her email address.</p>
iii	Email notification	<p>a. You will receive notification from Boardroom that your request(s) has been received and is being verified.</p> <p>b. Upon system verification against the Record of Depositories of the AGM as at 25 November 2020, you will receive an email from Boardroom either approving or rejecting your registration for remote participation.</p> <p>c. If your registration is approved, you will also receive your remote access user ID and password in the same email from Boardroom.</p> <p>d. Please note that the closing date and time to submit your request is by <i>Monday, 30 November 2020 at 10.00 a.m.</i></p>
<b>On the day of the AGM</b>		
<b>Procedure</b>		<b>Action</b>
iv	Login to Virtual Meeting Platform	<p>a. The Virtual Meeting portal will be opened for login one (1) hour before the commencement of the AGM at 9.00 a.m. on 2 December 2020.</p> <p>b. The Meeting Platform can be accessed via one of the following methods:-</p> <ul style="list-style-type: none"> <li>• Download the free <b>Lumi AGM</b> application from Apple App Store or Google Play Store;</li> <li>• Launch <b>Lumi AGM</b> by scanning the QR Code provided in the email notification;</li> <li>• Access to <b>Lumi AGM</b> webportal via website at <a href="https://web.lumiagm.com">https://web.lumiagm.com</a></li> </ul> <p>c. Insert the Meeting ID No. and sign in with the user ID and password provided to you via the email notification in Step (iii).</p>
v	Participate	<p><i>Note: Questions submitted online will be moderated before being sent to the Chairman to avoid repetition.</i></p> <p>a. If you would like to view the live webcast, select the broadcast icon. </p> <p>b. If you would like to ask a question during the AGM, select the messaging icon. </p> <p>c. Type your message within the chat box, once completed click the send button.</p>

# ADMINISTRATIVE GUIDE FOR TWENTY-THIRD ANNUAL GENERAL MEETING (“AGM”)

vi	Voting	<ul style="list-style-type: none"> <li>a. Once the Meeting is opened for voting, the polling icon will appear with the resolutions and your voting choices.</li> <li>b. To vote, simply select your voting direction from the options provided. A confirmation message will appear to show your vote has been received.</li> <li>c. To change your vote, simply select another voting direction.</li> <li>d. If you wish to cancel your vote, please press “Cancel”.</li> </ul>
vii	End of Participation	<ul style="list-style-type: none"> <li>a. Upon the announcement by the Chairman on the closure of the AGM, the live webcast will end and the messaging window will be disabled.</li> <li>b. You can now logout from the Meeting Platform.</li> </ul>

## 7. Gift Policy

There will be **NO DISTRBUTION** of door gifts or vouchers for shareholders/proxies who participate at this virtual AGM.

## 8. Recording or Photography

No recording or photography of the AGM proceedings is allowed without the prior written permission of the Company.

## 9. Enquiries

If you have any enquiries prior to the AGM or if you wish to request for technical assistance to participate in the fully virtual meeting, please contact Boardroom during office hours from Monday to Friday (8.30 a.m. to 5.30. p.m.), details as follows:-

Boardroom Share Registrars Sdn. Bhd.

Address : 11th Floor, Menara Symphony  
 No. 5 Jalan Professor Khoo Kay Kim  
 Seksyen 13  
 46200 Petaling Jaya  
 Selangor Darul Ehsan Malaysia

General Line : 603-7890 4700 (Helpdesk)

Fax Number : 603-7890 4670

Email : BSR.Helpdesk@boardroomlimited.com



<b>CDS Account No.</b>
<b>No. of Shares held</b>

I/We \_\_\_\_\_ Tel No. \_\_\_\_\_  
(Full Name in Capital Letters)

of \_\_\_\_\_  
(Full Address)

being a member of **SUPERMAX CORPORATION BERHAD** hereby appoint(s):-

Full Name (in Block)	NRIC/Passport No.	Proportion of Shareholdings	
		No. of Shares	%
Address			
Contact No:			
Email Address:			

and / or\* (\*delete as appropriate)

Full Name (in Block)	NRIC/Passport No.	Proportion of Shareholdings	
		No. of Shares	%
Address			
Contact No:			
Email Address:			

or failing him, the Chairperson of the meeting as my/our proxy to vote for me/us on my/our behalf at the Twenty-Third Annual General Meeting of the Company will be conducted entirely through live streaming from the broadcast venue at Supermax Boardroom, Lot 38, Putra Industrial Park, Bukit Rahman Putra, 40160 Sungai Buloh, Selangor Darul Ehsan on Wednesday, 2 December 2020 at 10.00 a.m. or any adjournment thereof, and to vote as indicated below:-

Items	RESOLUTIONS	Resolution	FOR	AGAINST
1.	Payment of Final Dividend via share dividend distribution on the basis of one treasury share for every forty-five existing shares	Ordinary		
2.	Payment of Directors' Fees for the financial year ending 30 June 2021	Ordinary		
3.	Payment of Director's Benefits for the period from 3 December 2020 until the next Annual General Meeting	Ordinary		
4.	Re-election of Cecile Jaclyn Thai as Director.	Ordinary		
5.	Re-election of Albert Saychuan Cheek as Director.	Ordinary		
6.	Re-appointment of RSM Malaysia as auditors of the Company and authorise the Board of Directors to fix their remuneration.	Ordinary		
7.	Authority for Directors to allot and issue shares pursuant to Sections 75 and 76 of the Companies Act, 2016.	Ordinary		
8.	Approval for renewal of Authority for Share Buy-Back	Ordinary		
9.	Approval for Dato' Ting Heng Peng to continue in office as Independent Non-Executive Director.	Ordinary		
10.	Approval for Dr Rashid Bin Bakar to continue in office as Independent Non-Executive Director.	Ordinary		

Please indicate with an 'X' in the space provided whether you wish your votes to be cast for or against the resolution. In the absence of specific direction, your proxy may vote or abstain as he thinks fit.

Signed this.....

\_\_\_\_\_  
Signature\*  
Member

\* Manner of execution:

- If you are an individual member, please sign where indicated.
- If you are a corporate member which has a common seal, this proxy form should be executed under seal in accordance with the constitution of your corporation.
- If you are a corporate member which does not have a common seal, this proxy form should be affixed with the rubber stamp of your company (if any) and executed by:
  - at least two (2) authorised officers, of whom one shall be a director; or
  - any director and/or authorised officers in accordance with the laws of the country under which your corporation is incorporated.

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Notes:

1. The broadcast venue is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016, which requires the Chairperson of the AGM to be present at the main venue of the meeting.  
  
Shareholders/ proxies/ corporate representatives **WILL NOT BE ALLOWED** to attend this AGM in person at the broadcast venue on the day of the Company's AGM. Therefore, members are strongly advised to participate and vote remotely at the AGM through live streaming and online remote voting using the Remote Participation and Voting facilities provided by the Company's Share Registrar, namely Boardroom Share Registrars Sdn Bhd.  
  
**Please read these Notes carefully and follow the Procedures in the Administrative Guide for the AGM in order to participate remotely.**
2. For the purpose of determining who shall be entitled to attend this AGM, the Company shall be requesting Bursa Malaysia Depository Sdn Bhd to make available to the Company, a Record of Depositors as at **25 November 2020**. Only a member whose name appears on this Record of Depositors shall be entitled to attend this AGM or appoint a proxy to attend, speak and vote on his/her/its behalf.
3. A member entitled to attend, participate, speak and vote at this AGM is entitled to appoint a proxy or attorney or in the case of a corporation, to appoint a duly authorised representative to attend, participate, speak and vote in his place. A proxy may but need not be a member of the Company.
4. A member of the Company who is entitled to attend and vote at the AGM may appoint not more than two (2) proxies to attend, participate, speak and vote instead of the member at the AGM.
5. If two (2) proxies are appointed, the entitlement of those proxies to vote on a show of hands shall be in accordance with the listing requirements of the stock exchange.
6. Where a member of the Company is an authorised nominee as defined in the Central Depositories Act, it may appoint not more than two (2) proxies in respect of each securities account it holds in ordinary shares of the Company standing to the credit of the said securities account.
7. Where a member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds. An exempt authorised nominee refers to an authorised nominee defined under the Securities Industry (Central Depositories) Act 1991 ("Central Depositories Act") which is exempted from compliance with the provisions of Section 25A(1) of the Central Depositories Act.
8. Where a member appoints more than one (1) proxy, the proportion of shareholdings to be represented by each proxy must be specified in the instrument appointing the proxies.
9. The appointment of a proxy may be made in a hard copy form and submit to the Company's Share Registrar, namely **Boardroom Share Registrars Sdn Bhd at 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan**. In the case of an appointment made via Boardroom Smart Investor Portal, the proxy form must be deposited at <https://boardroomlimited.my>. Please refer to the Administrative Guide for further information on submission via Boardroom Smart Investor Portal. All proxy form submitted must be received by the Company not less than forty-eight (48) hours before the time appointed for holding the AGM or adjourned general meeting at which the person named in the appointment proposes to vote.
10. Any authority pursuant to which such an appointment is made by a power of attorney must be deposited at the Company's Share Registrar, namely **Boardroom Share Registrars Sdn Bhd at 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan**, not less than forty-eight (48) hours before the time appointed for holding the AGM or adjourned AGM at which the person named in the appointment proposes to vote. A copy of the power of attorney may be accepted provided that it is certified notariately and/or in accordance with the applicable legal requirements in the relevant jurisdiction in which it is executed.
11. Please ensure ALL the particulars as required in the proxy form are completed, signed and dated accordingly.
12. Last date and time for lodging the proxy form is Monday, 30 November 2020 at 10.00 a.m.

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AFFIX STAMP

**SUPERMAX CORPORATION BERHAD**  
C/O BOARDROOM SHARE REGISTRARS SDN BHD  
11TH FLOOR, MENARA SYMPHONY  
NO. 5, JALAN PROF. KHOO KAY KIM  
SEKSYEN 13, 46200 PETALING JAYA  
SELANGOR DARUL EHSAN

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**SUPERMAX**  
CORPORATION BERHAD  
199701004909 (420405-P)

## REQUEST FORM

To : **SUPERMAX CORPORATION BERHAD [199701004909 (420405-P)]**  
C/O BOARDROOM SHARE REGISTRARS SDN BHD  
11th Floor, Menara Symphony  
No. 5, Jalan Prof. Khoo Kay Kim  
Seksyen 13, 46200 Petaling Jaya  
Selangor Darul Ehsan

Contact Person : Mr. Andrew Lim  
Email : sm.lim@supermax.com.my  
Tel No : 03- 6145 2328  
Fax No. : 03- 6140 3593

Please send me a printed copy of the 2020 Annual Report of **Supermax Corporation Berhad**.

### Particulars of Shareholder

Name of Shareholder : \_\_\_\_\_

Correspondence Address : \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

I.C. No./ Passport No./Company No. : \_\_\_\_\_

CDS Account No. : \_\_\_\_\_

Telephone no. : \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

### Note:

The printed copy of the Annual Report will be forwarded to you within four (4) market days from the date of receipt of your verbal or written request.



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**AFFIX STAMP**

**SUPERMAX CORPORATION BERHAD**  
C/O BOARDROOM SHARE REGISTRARS SDN BHD  
11TH FLOOR, MENARA SYMPHONY  
NO. 5, JALAN PROF. KHOO KAY KIM  
SEKSYEN 13, 46200 PETALING JAYA  
SELANGOR DARUL EHSAN

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